Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is the smallest sized scanner to scan text matter.	Bar-code device	Portable Scanner	Xerox	Flatbed Scanner	B
2	_____ indicates signal is off	0	1	Off	Switch	A
3	_____ operations are mathematical calculations	Bitwise	Arithmatic	Logical	Binary	B
4	_____ is type of printer	character	laser	inkjet	All of Above	D
5	_____ computer is usually used in offices for work at desk.	Desktop	Laptop	Handheld	None of these	A
6	Data in _____ cable is transferred through light pulses.	Coaxial	Shieled Twisted Pair	Fiber Optic	Twisted Pair	C
7	_____ command is present in home tab	sort	page number	margin	orientation	A
8	_____ means distance between 'Text Matter' and 'Page margins'.	Indent	Margin	Gap	Gutter	A
9	_____ option is used to delete the rows and columns	Table	Delete	Backspace	Remove	B
10	_____ increase the margin between the border and cell	Increase	Increase Indent	Decrease Indent	Indentation	B
11	_____ is a type of chart in MS-Excel.	Scatter	Pie	Line	All of these	D
12	_____ is a date function n MS-Excel.	Max ()	Min ()	Today ()	AND ()	C
13	_____ are logical functions in MS-Excel.	AND	OR	NOT	All of these	D
14	With the help of _____ function, the given lookup value is searched horizontally in the very first row of the given table array.	VLOOKUP	CLOOKUP	HLOOKUP	DLOOKUP	C
15	Using _____, we can zoom the worksheet for bigger/smaller view	Page Preview	Print Layout	Page break	Zoom Slider	D

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16	_____ are Transitions available in MS PowerPoint	Fade	Push	Wipe	All of these	D
17	_____ is available only in Powerpoint.	Slide Show	Window	View	Format	A
18	_____ view is not available in PowerPoint	Normal	Web Layout	Reading View	None of these	B
19	_____ audio editor software.	MS-paint	Adobe Photoshop	Audacity	Corel Draw	C
20	_____ is extension for Presentation in Office 2019	.docx	.pptx	.accdb	.prst	B
21	_____ Is standard Internet Protocol	IPX	SPX	ITC	TCP / IP	D
22	_____ Is a free email program that you can access from any web browser.	Gmail	Hotmail	Yahoo mail	All of above	D
23	_____type is used for high-quality, accurate images.	Plotter	Line	Character	Laser	A
24	_____ memory device is built in a computer's CPU Cabinet.	CD	Pen drive	Hard Disk	Floppy disc	C
25	_____ is a input device used in computer games or navigation system.	Joystick	Voice Input	Keyboard	Monitor	A